

## **Minutes of World Crossbow Shooting Association Formation Meeting held 10 January 2003, St Peter's School, Cambridge, New Zealand.**

**1. Opening:** The meeting was opened by Bill Skews (immediate past President Archery New Zealand Inc.) at 8.55 AM. Bill welcomed all those present and was confirmed as the meeting Chair up to and including the election of officers. (moved USA, seconded POR).

### **2. Attendance, Examination of Credentials, Apologies, Proxies and Voting Card Distribution**

Those in attendance were:

Bill Skews	
Carole Hicks	delegate for Archery New Zealand Inc.
Tony Kemp	proxy delegate for Canadian Archery Federation
Tony Bradbury	delegate for National Crossbow Federation GB
	proxy delegate for FABP (Portugal)
John Clark	delegate for Archery Australia Inc
	proxy delegate for The National Crossbowmen of the USA

All delegates carried the necessary authorisation.

Apologies were received from : Henrique Godinho (POR)  
Bill Pimm (USA)  
Robin Allen (CAN)  
Keith Reynolds  
Clive Barnett

Each delegate was given a Green and Red voting cards – there being 6 sets distributed.

### **3. Formation Motion and formal acceptance of the WCSA Constitution**

#### **3.1 Formation Motion**

Moved AUS, seconded NZL that the nations here establish a body to be named “the World Crossbow Shooting Association”. **CARRIED 6:0**

#### **3.2 Acceptance of Constitution**

Before the formal motion was dealt with, there were some points of clarification.

NZL queried whether there should be a Joining Fee (as well as an annual fee). It was agreed that a joining fee was not appropriate and could serve as a deterrent from membership.

The point was made that there were no Quorums set out in the draft Constitution for either a Council or an Executive Officer meeting. It was agreed that the quorum for an Executive Officer meeting be four (4).

It was agreed that all WCSA documents would be written in gender neutral language.

Moved USA, seconded GBR that the draft WCSA Constitution, subject to any necessary editorial corrections, be accepted and two new clauses be added to 6.1 as:

“A Quorum for a Council Meeting shall constitute five (5) Voting Members and three (3) Executive Officers. In the event of a failure to achieve a Quorum, those present shall be empowered to transact the business on the agenda. No resolutions shall be ratified until the Minutes have been circulated for a period of one month after the meeting date”

“A Quorum for an Executive Office meeting shall be four (4)” **CARRIED 6:0**

**3.3** Moved AUS, seconded POR, that Carole Hicks be co-opted onto the WCSA Constitution review team. **CARRIED 6:0**

#### 4. Election of Office Bearers

Nominees:	President:	Tony Bradbury (GBR)
	1 <sup>st</sup> Vice President:	Bill Pimm (USA)
	2 <sup>nd</sup> Vice President:	Henrique Godinho (POR)
	Secretary General:	John Clark (AUS)
	Technical Officer:	Keith Reynolds (GBR)
	Chairman of Judges:	Clive Barnett (AUS)
	Members of Technical Committee:	Tony Kemp (NZL)

Moved NZL, seconded CAN, that all nominees for office be accepted en bloc.

**CARRIED 6:0**

The NZL delegate commented on the high standard of the draft documentation.

#### 5. Formal Acceptance of Policy and Procedures Manual

There was some general discussion before the formal motion was put as to who owned the P&P Manual. The Council establishes policy and the Executive Officers administer it.

Moved USA, seconded NZL, that the draft Policy and Procedures Manual as tabled, subject to any necessary editorial corrections, be accepted.

**CARRIED 6:0**

#### 6. Formal acceptance of Shooting Rules

##### 6.1 Target Rules

Moved AUS, seconded NZL, that the draft target Shooting rules be accepted, subject to editorial correction by the Technical Committee with date of effect being 10 January 2003

**CARRIED 6:0**

##### 6.2 Sport Crossbow Rules

Moved USA, seconded CAN that the draft Sport Crossbow shooting rules be accepted, subject to further deliberation of the Technical Committee with date of effect being 1 March 2003.

**CARRIED 6:0**

##### 6.3 Assisted (Disabled) Rules

Moved AUS, seconded CAN, that the draft Assisted Crossbow rules as proposed by Clive Barnett plus the ISSF shooting platform be accepted, subject to further deliberation and editorial correction from the Technical Committee, with date of effect being 1 March 2003.

**CARRIED 6:0**

#### 7. Financial Matters

##### 7.1 Financial Report

Moved NZL, seconded CAN, that the Financial Report as tabled be received.

**CARRIED 6:0**

It was agreed that the amount of \$ AUD 451.00 owed to Ausbow Industries be re-imbursed as soon as possible.

##### 7.2 Ratification of bank account establishment and signatories

Agreed that Council ratify the establishment of the WCSA bank account

##### 7.3 Ratification of annual subscriptions

Moved AUS, seconded NZL, that the scale of annual subscription fees be:

National Federation:           \$ USD 100.00

Club:	\$ USD 25.00
Individual:	\$ USD 10.00
Corporate	\$ USD 50.00

There was some discussion about a sliding scale and waiving fees for new federations.

The motion was put and **CARRIED 6:0**

#### **7.4 Nomination of audit countries**

Moved NZL, seconded CAN that the audit countries for the 2003 year be Great Britain and New Zealand. **CARRIED 6:0**

### **8. Acceptance of Member Federations**

Moved by the Chairperson that Archery Australia Inc, Canadian Crossbow Federation (in formation), National Crossbow Federation of Great Britain, Archery New Zealand Inc., Federação Dos Arqueiros e. Besteiros de Portugal (FABP) and the National Crossbowmen of the USA be foundation members of the WCSA. **CARRIED 6:0**

### **9. Endorsement of International Championships**

#### **9.1 1<sup>st</sup> WCSA World Target Crossbow Championships, England, June/July 2003**

Moved USA, seconded CAN that the NCF proposal be received. **CARRIED 6:0**

#### **9.2 Proposals for other Championships**

There was some discussion regarding the possibility of USA for the 2<sup>nd</sup> World Target Championships in 2005.

Either AUS or NZL is a possibility for the 3<sup>rd</sup> World Championships in 2007.

The Chair advised that POR was a possible host for a European Target Championships in 2004.

### **10. Acceptance of Logo**

Moved USA, seconded CAN that the logo of the WCSA be as the tabled design

**CARRIED 6:0**

Thanks were expressed to Vic Russell for the design and it was agreed that WCSA should proceed to secure ownership of the design.

Moved POR, seconded CAN that WCSA proceed to invite designs for a WCSA flag which incorporates the logo. **CARRIED 6:0**

### **11 Incorporation matters**

#### **11.1 Incorporation**

Moved AUS, seconded NZL that the WCSA be immediately incorporated under the provisions of the state of South Australia regulations **CARRIED 6:0**

The estimated cost of registering the name and incorporation is \$ AUD 203 plus \$ AUD 56.00 per annum for the lodgment of annual returns.

#### **11.2 Appointment of a Public Officer**

A requirement of incorporation is the need to appoint a Public Officer. The Public Officer is similar to a Company Secretary. It should also be noted that whoever is appointed as Public Officer needs to reside in South Australia.

It was agreed that John Clark be appointed as Public Officer.

## **12. Insurance matters**

There was some discussion regarding the need to protect WCSA officers from any action which may be brought against WCSA and/or its officers relating to decisions made by officials, ie professional or directors' liability insurance.

Carole Hicks advised that Australian Sports Legal have sports lawyers available and that we should talk with Archery Australia Inc. CEO, Jim Larven. **ACTION** – Secretary General to contact Jim Larven.

Tony Bradbury advised that in the UK there is a scheme called “Limited by Guarantee” which is a form of insurance for which the premium is capped at £ stg 300 per annum. **ACTION:** President and Secretary General to explore.

It was also agreed that organising committees of WCSA-sanctioned events must indemnify WCSA from any Public Risk or Personal Accident or sickness issues..

Carole Hicks advised that FITA requires, as a condition of entry to FITA championships, a national guarantee regarding the responsibility of individual athletes and team officials for personal accident and illness.

## **12. Strategy for recruitment and development**

Moved NZL, seconded USA that a sub-group under the leadership of the Second Vice President look at the issue of preparing a recruitment and development strategy and with dealing with other international bodies. **CARRIED: 6:0**

## **13. Strategy for dealing with other international bodies (FITA, IBO/3DI, etc)**

covered in 12 above.

## **14. Other Business**

14.1 Moved by the Chair that a vote of special thanks be made to Clive Barnett and John Clark for the work on various rules, Constitution, Policy and Procedures.

**ACCEPTED BY ACCLAMATION**

14.2 Thanks to Archery New Zealand for their hospitality and special thanks to Bill Skewes for chairing the formation part of the meeting.

## **15. Closure and Next Meeting**

The meeting was closed at 10.55 AM by the President, who thanked all present for their participation and cooperation.

The next face-to-face Council meeting is scheduled for Lilleshall, England at a date to be advised in circa 2 July 2003.

## **16. Photographs and Media release**

A group photograph of the delegates was taken by Bill Skewes.

The Secretary General was tasked with the preparation of a Media Release.